



Republic of the Philippines  
IFUGAO STATE UNIVERSITY  
Nayon, Lamut, Ifugao

OFFICE ORDER NO. 13-2012

TO : THE VICE PRESIDENT FOR PLANNING AND RESOURCE  
GENERATION AND CONCERNED UNIVERSITY PERSONNEL/OFFICES

Subject : IFUGAO STATE UNIVERSITY (IFSU) TEAM FOR PERFORMANCE  
MANAGEMENT (PMT)

Date : August 14, 2012

1. By virtue of the authority vested in me by RA 9720, as per Executive Order No. 80, s. 2012, and CSC Memorandum Circular No. 6, s. 2012, an IFSU Team for Performance Management (PMT) is hereby created with the following compositions, duties and functions:

a. **Composition** - It shall be composed of the following IFSU personnel:

Chairperson : Mr. Teleforo T. Pugong, Jr.  
Members : Campus Directors (F. Dimog, R. Ildefonso, N. Taguiling, A. Garcia)  
Mrs Sandra Marquez, Director, DHRD  
Dr. Juliet C. Daniels, Director for Finance  
Dr. Rommel Sumeg-ang, President, Employees Union

b. **Duties and Functions** - It shall perform the following duties and functions:

1. Sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form;
  2. Sets orientation on the concepts, processes and procedures of SPMS and workshop on the preparation of OCPR/IPCR
  2. Prepare a draft of the institutional SPMS guidelines in accordance to provisions of Civil Service Commission Memorandum Circular No. 6 series 2012, executive Order No. 80 series 2012 and other related issuances.
  3. Cause the review of the same by the university president for finalization and presentation for approval by appropriate bodies.
2. The PMT shall be under the direct supervision and support of the Division of Planning and Resource Generation. As such, updates, reports and concerns shall be directed to the Vice President for Planning & Resource Generation copy furnished the office of the University President;
3. For the commitment of all concerned offices and employees.

  
SERAFIN L. NGOYANON, PhD  
University President

