

Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
*Lamut, Ifugao*

**PERFORMANCE MANAGEMENT TEAM**

**SCHEDULE OF PERFORMANCE PLANNING AND SUBMISSION OF PERFORMANCE REPORTS BY DELIVERY UNITS/SERVICE UNITS FY 2018**

**I. Schedule of Performance Planning by Delivery Units and Service Units for FY 2018**

	Period	Responsible Individual
1. Delivery Units	Any day from March 5 to 7, 2018	Head of Delivery Unit
2. Service Units	Any day from March 8 to 9, 2018	Head of Service Unit

**II. Schedule of Submission of OPCR and IPCR Target and Actual Accomplishments Reports for FY 2018**

**II.1. OPCR**

	Target	Actual Accomplishment			
		Q1	Q2	Q3	Q4
DU- OPCR	March 16	April 13	July 13	Oct. 12	Jan. 11
SU - OPCR	March 16	April 6	July 6	Oct. 5	Jan. 4

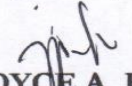
**II.2. IPCR**

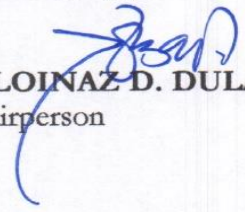
	Target	Actual Accomplishment	
		January - June	July - December
IPCR – all employees	March 23	July 20, 2018	Jan. 18, 2019
IPCR – on COS faculty and staff	Within 5 days upon hiring (per contract)	Last day of work per contract	

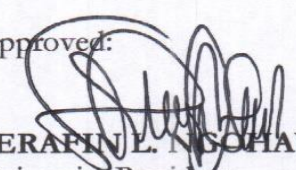
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