

Republic of the Philippines
IFUGAO STATE UNIVERSITY
 Main Campus, Nayon, Lamut, Ifugao

PURCHASE ORDER

Supplier: _____
 Address: _____

P.O. No.: _____
 Date: _____
 Mode of Procurement: _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: IFSU, Nayon, Lamut, Ifugao
 Date of Delivery: _____

Delivery Term: _____
 Payment Term: _____

Item No.	Quantity	Unit	Description of Articles	Unit Price	Total Price
Amount in Words					

In case of failures to make delivery within the specified above a penalty of the one-tenth of the one percent for every day delay shall be imposed.

SERAFIN L. NGOHAYON, Ph.D.
 University President

Conforme:

 Signature over Printed Name
 Date: _____

Funds Available:

DAISY MARIE D. DANGAYO, CPA
 Accountant II

ALOBS NO. _____
 Amount: _____