



Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM NO. 09, s. 2015

To : **MR. TELESFORO T. PUGONG, JR.**
*Chairperson, Inspection Committee
This University*


From : **SERAFIN L. NGOHAYON, Ph.D.**
University President

Subject : **Evaluation of Contractor's Performance CY 2014**

Date : **January 8, 2015**

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1. In line with the 5th goal of the university which is to pursue excellence in administration and governance, there is a need to exact quality performance and demand accountability from the contractors of the various infrastructure projects of the university.
 2. In relation thereto, kindly undertake a thorough evaluation of the performance of the contractors of all IFSU infrastructure projects awarded in CY 2014. Specifically, look into the following:
 - a. **Timeliness** – Did the project started and finished as stated in the contract and notice to proceed? If delayed, how much percentage/ many days was the delay?
 - b. **Workmanship** – What is the level of quality was the project undertaken? Did it strictly follow what is in the approved program of work/ tendered and accepted bid proposal? How much percentage are the deviations if there are any?
 - c. **Implementation Strategy** - Did the contractor manage the project or sub-contracted it? Is there a project-in-charge designated? Is there a close coordination with the Department of Infrastructure and Site Development Office?
 - d. **Others as the inspection committee may include.**
 3. For your reference, please find the attached contract, notice to proceed and program of work/ approved bid.
 4. Please provide evidence to support your evaluation.
 5. For your commitment and compliance.