



Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM NO. 07, s. 2015

TO : All Concerned Officials
This University

FROM : SERAFIN L. NGOHAYON, Ph.D.
University President

SUBJECT : Composition of the Performance Management Team (PMT) and Secretariat to Review and Assess the OPCR 2014

DATE : January 6, 2015

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1. In view of the need to thoroughly review and assess the Office Performance Commitment and Review (OPCR) of the identified delivery units in the University for the PBB 2014, the following are hereby tasked to compose the Performance Management Team (PMT) purposely to review and assess/rate the respective OPCR of delivery units to wit;

Chairperson: Mr. Telesforo T. Pugong, Jr.

Members:

- a) For instruction matters - Dr. Nancy Ann Gonzales
 - b) For research matters - Dr. Napoleon Taguiling
- Dr. Dinah Corazon Licayao
 - c) For extension matters - Dr. Napoleon Taguiling
- Dr. Teresita Allig
 - d) For resource generation matters - Mr. Telesforo T. Pugong, Jr.
 - e) For administration and finance matters - Atty. Candice Buyucan
- Dr. Juliet Daniels
2. As provided for by the SPMS Manual, the Planning Director shall act as the PMT Secretariat tasked to assist the PMT Chairperson and members, collate and summarize the result of the evaluation process, and submit the summary of ratings and ranking to the Human Resources and Development Office.
 3. Likewise, the Human Resources and Development Office shall act as the secretariat for the review and assessment of IPCRs. The heads of delivery units shall submit to the DHRD the rated and duly signed IPCRs to be collated, summarized, and ranked by the DHRD for submission to the DBM and the CHED.
 4. Evaluation by the PMT of the OPCR should start on January 9 to 16, 2015. Submission of IPCRs shall be on January 16, 2015. Overtime services related to this shall be compensated accordingly.
 5. For your guidance and compliance.