




Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM NO. 54, s. 2015

To : **Prof. Nelson S. Latap**
Project Leader (as per document)
This University

From : 
SERAFIN L. NGOHAYON, Ph.D.
University President

Subject : **Liquidation of the PTFCF Project Implemented at IFSU Potia Campus**

Date : **August 24, 2015**

1. On July 10, 2015, the Philippine Forestry Education Network, Inc. (PFEN) and Ifugao State University (IFSU) entered into a Memorandum of Agreement for the “Establishment and maintenance of Native Forestry Tree Nursery and Rainforest Demonstration Areas in PFEN Member SCUs Using Rainforest Technology.”
2. On August 28, 2014, the former Dean of the Implementing College of Agriculture and Forestry, Dr. Camilo A. Pimentel, wrote to Dr. Rex Victor O. Cruz, PFEN President and Program Leader, requesting for the release of the PFEN fund directly to his Land Bank Savings Account No. 0837-0016-09 (SA).
3. On July 7, 2015, a project implementation assessment was done by PFEN. Major results of which were relayed to the University through a letter by PFEN President Cruz dated August 12, 2015.
4. Anent to this, you are hereby instructed to submit to the Office of the University President, on or before September 1, 2015, your comments and explanations on the four (4) major findings of the PFEN monitoring team as stated in the letter of Dr. Cruz, copy of which is hereto attached for your reference.
5. You are also to act on PFEN’s request for the submission of a CAF-IFSU Technical and Financial Report on or before August 31, 2015.
6. For your compliance and commitment.

Cc: 1. Dr. Ricardo Ildefonso, Campus Director of IFSU Potia Campus
2. Dr. Rex Victor O. Cruz, President of PFEN



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Office of the President

August 12, 2015

DR. SERAFIN L. NGOHAYON

President
Ifugao State University (IFSU)
Nayon, Lamut, Ifugao Province

Attention: **Dr. Ricardo L. Ildefonso**
Campus Director, Potia Campus

Dear **Dr. Ngohayon**:

Greetings!

We would like to inform you of our findings during our assessment of the implementation of the PFEN-PTFCF project on "Establishment and Maintenance of Native Forest Tree Nursery and Reforestation Demonstration area in PFEN member SUCs Using Reforestation Technology" in CAF-IFSU. The assessment was undertaken last July 7, 2015, we would have wanted to meet with Dr. Camilo Pimentel and Prof. Nelson Latap who are focal persons for this project but we were informed that they were not available. Instead, Prof. Eric Bimmoy, the designated Assistant Project Coordinator accompanied us in the assessment. Hereunder are our major findings:

1. The expected number of native tree seedlings produced were not met. Based on the MOA, and the Work and Financial Plan, the CAF-IFSU is supposed to produce 20,000 native/indigenous tree seedlings of various species in the area. Our inventory indicates that only 950 indigenous/native tree seedlings composed of 14 species were produced.
2. The forest nursery was not fully developed and/or improved.
3. A one-hectare demonstration farm was established and planted with various native tree seedlings at 4m X 4m spacing by the students; and
4. Financial reports and disbursements/liquidation on the project budget amounting to Php 160,000.00 was not available. Of this amount Php 107,500.00 is supposed to be used for the nursery establishment/improvement for the production of 20,000 native tree seedlings and Php 52,500.00 for reforestation demonstration farm establishment. As previously requested by Dr. Pimentel the total amount was deposited to his account to facilitate disbursement/liquidation.

On this regard, we would like to follow up the submission of the CAF-IFSU technical and financial reports on or before August 31, 2015. We also enjoin the University to complete the production of 20,000 native tree seedlings of various species as agreed in the MOA between PFEN and IFSU. These actions are urgently needed as we close the project and negotiate for its second phase. The financial report is likewise important because both PFEN and IFSU financial reports will be audited by the PTFCF Auditors in September, 2015.

Thank you and we anticipate your favorable action on this matter.

Very truly yours,


REX VICTOR O. CRUZ

Program Leader and Professor, UPLB-CFNR