



Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

OFFICE OF THE UNIVERSITY PRESIDENT


MEMORANDUM ORDER NO. 40 s. 2016

TO : **Ms. DOMINGA G.LUNAG**
Administrative Officer V (HRMO III)
This University

SUBJECT : **Membership in the Personnel Selection Board (PSB) of Ifugao State University**

DATE : **August 15, 2016**

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1. Section 1c, Rule VII of Memorandum Circular No. 40 s. 1998 entitled "Revised Omnibus Rules on Appointments and Other Personnel Action" issued by the Civil Service Commission (CSC) mandates that the Human Resource Management Officer (HRMO) shall be a regular member of the Personnel Selection Board (PSB).
 2. As the HRMO of the University, you are hereby instructed to be a member of the University's Faculty and Non-Teaching Staff Promotion and Selection Boards (FPSB/ NSPSB) so created as per Office Order No. 10, s. 2016. You are to designate any of the HRMO staff to act as the Secretariat of the FPSB/ NSPSB per said Office Order.
 3. Being concurrent with your position as Administrative Officer V/HRMO III, your membership in the PSB does not carry any monetary remuneration except those authorized by existing policies, rules and regulations of the University.
 4. Office Order No. 10, s. 2016 is effectively revised to include you as a member of the FPSB and NSPSB respectively.
 5. For your commitment and compliance.


SERAFIN L. NGOHAYON, Ph.D.
University President

Copy furnished: FPSB/ NSPSB Chairperson, Campus Executive Directors, Records, File