




Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM NO. 24, s. 2016

To : **Engr. LOINAZ D. DULAWAN**, Director for Administration
ALL CAMPUS DIRECTORS
ALL DEANS
This University

From : 
SERAFIN L. NCGOHAYON, Ph.D.
University President

Subject : **Compliance to the Proportional Vacation Pay (PVP) of Seventy (70) days summer vacation plus Fourteen (14) days Christmas vacation policy**

Date : **June 7, 2016**

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1. In response to call for modernization of higher education in the country as embodied in the Philippine Higher Education Reform Agenda (PHERA), this University adopted the shifting of the Academic year from the traditional "June to March" calendar to the "August to April" calendar. This shift introduced certain challenges in this University's operations during the transition period wherein it was decided during the last Academic Council meeting that there will be two summer terms during this year, April-May and June-July, 2016. One such issue is the treatment of the PVP for teaching personnel when there are two summer terms during this transition period.
 2. Since this aberration of two summer terms occur only this year, the 70-day PVP of summer vacation must still be followed as provided for in the IFSU Code and other pertinent issuances by competent authority.
 3. The date of reckoning of the 70-day summer vacation for academic personnel is the last day of submission of grades for the second semester provided for in the academic calendar.
 4. For clarity, the last day of submission of grades for Academic Year 2015-2016 is March 31, 2016, setting the end of the 70-day PVP during this summer vacation on June 9, 2016. Thus, all teaching personnel are to resume their duties on June 10, 2016. This system of reckoning shall be followed in the succeeding academic years.
 5. The Director for Administration is to ensure that this policy is enforced. The Campus Directors and Deans are to ensure wide dissemination for all teaching personnel concerned.
 6. For the commitment and compliance of all concerned officials.