



Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM NO. 20, s. 2016

To : **ALL DESIGNATED UNIVERSITY OFFICIALS PER OFFICE
ORDER NO. 11, S. 2015**
This University

From : **SERAFIN L. NGOHAYON, Ph.D.**
University President

Subject : **Hold-over status of Designated University Officials per Officer Order
No. 11, s. 2015.**

Date : **May 31, 2016**

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1. Along with the change of the University's School Year from June-May to August-July of every year effective this August 2016, the respective terms of offices of designated officials shall be adjusted accordingly.
 2. Thus, for continuity of service and until a new list of designees is issued, you are instructed to continue serving your designated position as per Office Order No. 11, s. 2015 on hold-over capacity. You are to perform the respective function of said office as per terms of reference (TOR) thereof and agreed-upon OPCR and IPCR, respectively.
 3. Designees with designations issued separately and whose terms of office are still valid and in effect (e.g. Directors Weddy Lannaon & Lilian Tumapang and Dean Ivan Baguilat) are to continue serving their office until the expiration of their designation or revocation thereof.
 4. Vice Presidents, Campus Directors and Service Department Directors reporting directly to the University President are also instructed to formally manifest their interest to be re-designated in their current position/ office or in any other position/ office of their choice on or before June 15, 2016. Include therein key development direction that the respective office will pursue in the next one or two years from August 2016.
 5. For your commitment and compliance.

Attachment: Office Order No. 11-2015