

Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

Office of the Vice President for Research & Development, Extension & Training

Memorandum 14, S-2015

Date: November 17, 2015

To : **CAMPUS EXECUTIVE DIRECTORS AND DEANS**
This University

From :  **NAPOLEON K. MAGUILING, Ph.D.**
VP for RDET

Subject: **Clarification on the Designation for Research and Extension Coordinators**

Per deliberation during the ADCO meeting during the second quarter of this year, it was agreed that designated positions for research and extension related functions are as follows:

a) For Campuses particularly Potia and Lagawe, Campus Research chairperson and Campus extension chairperson will be designated by Campus Executive Directors and research and extension coordinators per college is optional/no college research and extension coordinators.

b) For Main Campus, research coordinator and extension coordinator per college will be designated by respective Dean in lieu of campus research chairperson and campus extension chairperson. This is for better representation considering the population per college and the fact that the office of the director for research and director for extension is located in the main campus.

c) For other campuses, research coordinator and extension coordinator will be designated by the Campus Executive Director.

Deans in the Main Campus is therefore advised to designate their respective research coordinator and extension coordinator.

For your information and appropriate action.

Thank you very much.

cc. Office of the President
Office of the Board Secretary
Records