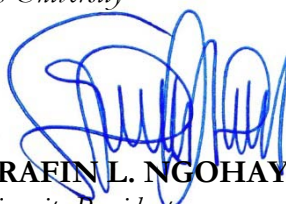




Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
Nayon, Lamut, Ifugao

**MEMORANDUM NO. 13, s. 2016**

**To** : **Engr. JOSE P. BINWAG, JR.**  
Director, Infrastructure and Site Development  
**Mr. JOSEPH L. NGOHAYON**  
Campus Director, IFSU Aginaldo Campus  
*This University*

**From** :   
**SERAFIN L. NGOHAYON, Ph.D.**  
*University President*

**Subject** : **Submission of Site Development Plan for IFSU Aginaldo Campus**

**Date** : **April 18, 2016**

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1. In line with the University's goal to pursue excellence in administration and governance and for the timely implementation of the updated Strategic Development Plan 2014-2017 (Plan), you are hereby instructed to facilitate the crafting of the Site Development Plan for IFSU Aginaldo Campus.
2. One of the major inclusions in the Strategic Development Plan 2014-2017 is an updated Site Development Plan per campus including Hapao and Aginaldo Campuses.
3. To date, updated Campus' Site Development Plans are already included in the Strategic Development Plan except that of IFSU Aginaldo Campus. Non-submission of the same would delay the implementation of the updated Plan which is targeted to be released by May of 2016 to form as a guide by all offices/units of the University for the next two (2) years.
4. Thus, you are to submit the updated Site Development Plan of IFSU Aginaldo Campus on or before **April 22, 2016** at the Department of Planning and Information Management (DPIM). The office of the DPIM is tasked by the University President to facilitate the finalization of the Plan for submission to the Regional Director of NEDA-CAR for her review and certification prior to implementation, a condition set by the IFSU Board of Regents.
5. For your compliance and commitment.

*Copy furnished: Engr. Jose Binnwag Jr., Mr. Joseph Ngobayon, Dr. Joyce Bodab, Records Office, file.*