




Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
Nayon, Lamut, Ifugao

**MEMORANDUM NO. 12, s. 2016**

**To** : **ALL CAMPUS DIRECTORS**  
*This University*



**From** : **SERAFIN L. NGOHAYON, Ph.D.**  
*University President*

**Subject** : **Conduct of Faculty Needs Analysis**

**Date** : **April 15, 2016**

---

1. In line with the University's goal to pursue excellence in administration and governance, this office informs you that additional faculty plantilla items is set to be given by the national government to Ifugao State University. This has been a collective effort by the Philippine Association for State Universities and Colleges (PASUC) through the various State Universities and Colleges (SUCs) in the country.
2. To guide the administration in determining how many faculty items are to be allotted to your campus, you are hereby instructed to immediately undertake a faculty needs analysis similar to what has been done in the past. The needs analysis shall consider the existing permanent faculty items in the campus and the additional items needed assuming there are complete students in all year levels of curricular programs (e.i. SY 2018-2019).
3. A summary report of the faculty need analysis shall be submitted at the Office of the University President indicating the current permanent faculty items needed as justified by the number of students, and the fields of specialization on or before **April 22, 2016**.
4. For your commitment and usual quality service.

*Copy furnished: All Campus Directors, Records Office, file.*