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Office of the President

MEMORANDUM 60 - 2012

TO: MS. MARINA ANANAYO
Admin Aide VI
This University

FROM: DR. SERAFIN L. NGOHAYON
University President

SUBJECT: Revocation of Detail Order to IFSU Potia Campus

DATE: November 13, 2012

1. In connection with the numerous tasks to be done at the Finance division, the detail order issued to you on February 24, 2012 is hereby revoked. You are therefore instructed to report back to the Finance Department of IFSU Main Campus.
2. You are to advise to report and receive instructions from Dr. Juliet C. Daniels, Director of Finance.
3. Please be guided accordingly.

Cc: Director of Finance, Potia Campus Director, Main Campus Director, HRD, Records, File

Instruction *

Research *

Extension *

Income Generation