



Webpage: www.ifsu.edu.ph

Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

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MEMORANDUM No. 52 -2012


TO : MRS. JULIE M. GUAY
Instructor I
College Of Health Sciences
This University

FROM : 
SERANN L. NGOHAYON, PhD
University President

SUBJECT: CONTRACT IMPLEMENTATION ENTERED INTO WITH IFUGAO
STATE UNIVERSITY

DATE : October 1, 2012

1. On August 11, 2005, you have entered into a contract with the University to pursue your Master of Arts in Teaching-English under full scholarship grant, where you were allowed to go on full study leave, with your salary, bonuses and other emoluments given within the period SYs 2005-2007.
2. Our records show that as of today you still failed to produce evidence to show that you have successfully finished your studies within the prescribed period and even after the lapse of the grace period granted which is May 31, 2010.
3. You are therefore hereby notified that the University shall start collecting payments of all monetary benefits given to you during your study leave as stipulated in the contract by November 1, 2012 if you still fail to show proof that you have complied with the contract agreement, that is, that you have finished your studies.
4. For your information and guidance.

Cc: Director, DHRD
Mrs. Julie Guay
Director for Finance 

SLN/sicm

Instruction



Research



Extension



Income Generation