



Republic of the Philippines
IFUGAO STATE UNIVERSITY

Nayon, Lamut, Ifugao
ifsu2009@yahoo.com Tel/Fax: 0783051351

MEMORANDUM No. 47 - 2012

TO : MR. TELESFORO T. PUGONG, JR.
Vice President for Planning & Resource Generation

FROM : SERAFIN L. NGOHAYON, Ph.D.
President

SUBJECT : Designation

DATE : September 24, 2012

In view of our forthcoming 92nd Founding Anniversary and 3rd Charter Day celebrations of our university scheduled on October 13-14, 2012, you are hereby designated to act as the **Overall Coordinator** during the said occasion. As such, you are advised to prepare all necessary communications/documents that need to be disseminated in preparation for the conduct of all lined activities for my appropriate action. In my absence however, you are authorized to sign such communication/s in my behalf after consulting with me through calls.

You are further advised to expedite actions along this endeavor in order to ensure that our celebration will be successful.

For your commitment.