



Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao
Tel/Fax: 0783051351

MEMORANDUM No. 2- 2012

TO : ALL ADCO MEMBERS
This University

FROM : SERAFIN L. NGOHAYON, Ph.D.
President
This University

SUBJECT : IMPORTANT ACTIVITIES TO ATTEND FROM JANUARY 9-13,
2012

DATE : January 4, 2012

1. In view of our university's goals to pursue Excellence in Research, Extension and Administration, various activities will be conducted from January 9-13, 2012.
2. In this connection, you are hereby instructed to attend the following:
 - January 9, 2012
8:30 AM (FADC Hall) – Opening Program, In Country Training of ICRISAT & DA-BAR
1:00 PM (Japan & Foreign Studies Center) – Budget Planning Workshop
 - January 10, 2012
8:30 AM (Japan & Foreign Studies Center) – Continuation of Budget Planning Workshop
1:00 PM (Japan & Foreign Studies Center) – ADCO Meeting
 - January 13, 2012
3:00 PM (FADC Hall) – Closing Program, In Country Training of ICRISAT & DA-BAR
3. For your information and compliance.

Cc: Records; file