



Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
Nayon, Lamut, Ifugao  
[ifsumain@ifsu.edu.ph](mailto:ifsumain@ifsu.edu.ph) Tel/Fax: 0783051351

**MEMORANDUM ORDER NO. 59, s. 2014**

TO : **ENGR. JOSE P. BINWAG**  
*Director for General Services and  
Infrastructure & Site Development*

**MR. TELESFORO T. PUGONG, JR.**  
*Chairman, Inspection Committee*

FROM :   
**SERAFIN L. NGOHAYON, Ph.D.**  
University President

SUBJECT : **Necessary Improvements in the IFSU Hostel**

DATE : September 19, 2014

- 
1. Having slept in the IFSU Hostel, the following were observed which needs immediate action:
    - a. Improvement of the water system;
    - b. Putting of anti-mosquito screen on all the windows;
    - c. Putting of curtains in every room that will cover the entire windows;
    - d. Improvement of lavatories;
    - e. Better painting of comfort room ceiling;
    - f. Improvement of the canal at the back of the IFSU Hostel;
    - g. Putting of aluminum locks on all doors in the comfort rooms; and
    - h. Putting of toilet/shower room aluminum nosing for partition purposes to prevent water from coming out in the CR.
  2. Kindly identify those necessary repairs in the IFSU Hostel that are within the responsibility of the Contractor and request the later for immediate action.
  3. Those necessary repairs that are within our responsibility, please act on them immediately following the usual process.
  4. For your prompt compliance and usual commitment.