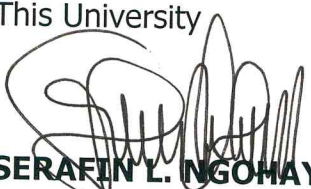


Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM No. 39, s. 2013

TO : **MS. MARINA VASQUEZ**
Admin. Aide VI
This University

FROM : 
SERAFIN L. NGOMAYON, Ph.D.
University President

SUBJECT : **Amendment to IFSU Working Committees for SY 2013-2014 letter F.5. BAC Secretariat**

DATE : October 31, 2013

1. In line with the 5th goal of the university which is "excellence in administration and governance" and to fast track the canvassing of all procurement, you are hereby designated as one member of the BAC Secretariat.
2. Your main function is to deliver and retrieve requests for quotations of procurements posted in the Philgeps.
3. This designation will take effect on November 4, 2013 and will be in effect until terminated by this office or by competent authority.
4. For your information and compliance.