




Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
Nayon, Lamut, Ifugao

**Memorandum Order No. 37- 2013**

**To** : **MR. FLORENCIO DIMOG**  
**Campus Director, IFSU Main Campus**

**ENGR. JOSE BINWAG**  
**Director, General Services**

**DR. JULIET DANIELS**  
**Director, Finance**

**From** :   
**SERAFIN L. NGOMAYON, Ph.D.**  
**University President**

**Subject** : **Painting/repair of Buildings and Cleaning of Surrounding for the Accreditation Survey Visit on November 11-14, 2013.**

**Date** : **October 17, 2013**

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1. In line with the scheduled AACUP Survey Visit on November 11-14, 2013, you are hereby instructed to:
  - a. Undertake repainting of building roofs and walls (if needed) on or before November 6, 2013;
  - b. Undertake basic repairs/ replacement of destroyed building parts and facilities such as lightings, doors, clogged comfort rooms, etc. on or before November 7, 2013;
  - c. Undertake general cleaning of surroundings, classrooms and other areas from November 4-6, 2013.
2. Dr. Juliet Daniels, Director for Finance, is to secure funding for the above activities from the Use of Income Fund of the University.
3. Please update the undersigned of any progress and whatever issues and concerns.
4. Your usual commitment and prompt action is enjoined.