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Memorandum Order No. 19 - 2013

TO : ALL DESIGNEES
This University

FROM : SERAFIN L. NGOHAYON, Ph.D.
University President

SUBJECT : Continuation of functions on "hold-over capacity" of all designated officials whose designation is to end this April-June 2013 until the issuance of a new set of designated officials.

DATE : April 18, 2013

In view of the Election ban prohibiting movements and all other personnel action during the prescribed election period, all designated university officials whose designation is to end this April-June 2013 are advised to continue exercising their usual functions until further notice. This is designed to avoid any vacuum in management pending the projected reorganization of top and middle management in the university system.

All concerned designees are therefore advised to undertake the planning and the implementation of planned activities necessary to be carried out during this summer vacation and the preparation for the incoming school year 2013-2014. Let it be clearly understood that you are still responsible and accountable in the management of your respective unit pending any personnel movement.

For your information, guidance and commitment.

Instruction ☆

Research ☆

Extension ☆

Income Generation