




Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

Memorandum Order No. 17- 2013

TO : **CONCERNED OFFICIALS AND EMPLOYEES**
This University

FROM : 
SERAFIN LINGOHAYON
University President

SUBJECT : **Filing of Statement, Assets, Liabilities and Net Worth (SALN) and accomplishment of Annual Clearance**

DATE : **MARCH 19, 2013**

1. In line with the mandate of section 17, Article XI of the 1987 Philippine Constitution and Republic Act # 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees are required to file their Sworn Statement of Assets and Liabilities and Net Worth (SALN) using the attached revised SALN from the year 2012 and onwards.
2. All employees are instructed to submit their accomplished annual clearance as well.
3. To facilitate collation and submission of these forms to Civil Service Commission, all employees are to submit a duly accomplished SALN form and annual clearance to the DHRD on or before April 30, 2013.
4. Kindly find attached photocopy of CSC press release and guidelines in filling out the new SALN form.
5. For your immediate compliance.

Cc: DHRD
Records
Employees
File