



Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
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**MEMORANDUM No. 32 – 2011**

**TO: ALL FACULTY MEMBERS**  
This University

**FROM: SERAFIN L. NGOHAYON, PH.D.**  
University President

**SUBJECT: ACADEMIC COUNCIL AND GENERAL FACULTY MEETING**

**Date: Sept. 20, 2011**

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Please be informed that the Academic Council and General Faculty Meeting of all faculty members in the University regardless of academic rank and position will be held on October 20, 2011 at 9:00 a.m to 5:00 p.m at the Convention Hall.

Relative hereto, the Deans and Chairpersons are requested to submit their proposals for inclusion in the agenda on or before October 15, 2011. The proposals should comply with the principles of completed staff work.

Furthermore, it is understood that the Local Academic Council and Faculty Meeting at the College Level be conducted by the respective Deans, such that proposals be submitted for recommendation of the Academic Council to the Board of Regents shall have been approved in the College Level.

For the information and commitment of all concerned employees.

  
**SERAFIN L. NGOHAYON, PH.D.**  
University President

*Cc: all VP's, All Deans, All Chairpersons, Campus Directors, OSSD, Records, File*