



Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
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**MEMORANDUM No. 29 – 2011**

**TO:** Dr. Faith B. Basilio - VP for Academic Affairs  
Mr. Stradivary D. Caro - Dean, Col. of Computer Science  
Mr. Roderick V. Vicente - Chairperson, Dept. of Com. Science (Potia)  
Mr. Florencio D. Dimog - Campus Director, IFSU Main Campus  
Dr. Ricardo L. Ildefonso - Campus Director, IFSU Potia Campus  
This University

**FROM:**   
SERAFIN L. NGOHAYON, Ph. D.  
University President

**SUBJECT:** Strict Implementation of appropriate workload and workload equivalence in Information Technology/ Computer Subjects as per university workload policy and the approved Revised BS Information Technology curriculum.

**DATE:** August 2, 2011

1. It has come to the attention of this office that the special system of computing the workload and workload equivalence of IT subjects still persists to this day even after the approval of the Board of Regents of the Revised Curricula of the BSIT programs;
2. It must be noted that the approval of the University President on the special system was to address the perceived imbalance in the amount of work rendered by faculty teaching IT subjects and their pay contained in the letter of request of the Dean, College of Computer Sciences, dated July 13, 2010. The College officials however, were admonished to study how the curricula should be adjusted to integrate a fair and acceptable policy on the matter;
3. With the approval of the Board of Regents of the revised curricula as per BOR Res. No. 95, s. 2011, it is understood that the issue of "fees paid by students and the work and pay of faculty imbalance" should have been addressed;
4. It must be understood that while the University President can approve/ institute remedial actions/ measures, it cannot ultimately disregard, skirt, or revoke the policies approved by the Governing Board (RA9720, RA8292). Thus, whatever remedial measures/ actions by the President as recommended by implementing officials should be treated as a "short term solution" until policies/ curricula approved by the Governing Board are revised/ amended.;
5. With the recent revision of the BSIT curricula and the University Workload Policy (Dec. 2009), the approval of the President of the requested special system of computing workloads/ workload equivalence of IT subjects is deemed superceded/ revoked;
6. Effective 1<sup>st</sup> Semester School Year 2011-2012, the workload policy and workload equivalence of IT Subjects under the BSIT revised curricula must be strictly implemented. Previous special system specifically that contained in the approved letter of request of Dean S. Caro dated July 13, 2010 is superceded. Requests for the use of the same system cannot be given due course.
7. For the information and compliance of all concerned.

*CC: VP for Administration and Finance, Director HRD/ HRMO, Director of Finance, Records, File*