



Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
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**MEMORANDUM No. 67 - 2010**

TO : **ALL GRADUATE SCHOOL PERSONNEL**  
This University

FROM : **SERAFIN L. INGOHAYON, Ph.D.**  
University President

SUBJECT : **REQUIRE CLEARANCE TO GRADUATE SCHOOL STUDENTS**

DATE : November 4, 2010

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1. Due to increasing uncollected fees from our graduate students, kindly require them to get clearance from the accounting office before they will be allowed to enroll this second semester, SY 2010-2011.
2. Please explain to our students that this administrative action is necessary to ascertain the continuous operation of the university and its services.
3. The Director for Finance, Mrs. Juliet C. Daniels, is instructed to issue said clearance only to those who settled their financial obligation to the university.
4. For your compliance.

Cc: Director of Finance, Records, file