



Republic of the Philippines  
**IFUGAO STATE UNIVERSITY**  
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**MEMORANDUM No. 63- 2010**

TO : **ALL SUPPLIERS**  
This University

FROM : **SERAFIN L. NGOHAYON, Ph.D.**  
President  
This University

SUBJECT : **STRICT IMPLEMENTATION OF PROCUREMENT LAW**

DATE : October 6, 2010

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1. Please be informed that this office is strictly implementing the procurement law or RA 9184.
2. As such, we never authorize neither condone our people especially our Supply Officer to come to you and ask for any token or any incentive whatsoever. We would like therefore to discourage you for putting any mark-up or giving in to their requests.
3. You are hereby instructed to entertain only cheques disbursed by our Cashier Officer, Mrs. Mary Lunag, or her duly authorized representative. Or we request you to send your personnel to pick-up your cheques directly from our Cashier's office.
4. Failure to comply to this will lead to sanctions to you or our personnel.
5. For your information and compliance.

Cc: Records, file