




Republic of the Philippines
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MEMORANDUM No. 62- 2010

TO : **DR. NANCY ANN P. GONZALES**
Dean, Health Sciences
This University

FROM : 
SERAFIN L. NGOHAYON, Ph.D.
President
This University 77b

SUBJECT : **PERMANENT OFFICIAL REPRESENTATIVE TO THE CRHRDC**

DATE : September 23, 2010

1. The Cordillera Regional Health Research and Development Committee (CRHRDC), a multi-sectoral organization of the academe, government planning bodies, hospital institutions, and private sectors that functions as a clearing house for all health related researches. They have invited us to join the committee.
2. Anent to this, you are hereby designated as my permanent official representative to the committee. Attached is their letter of invitation. Please inform them of our interest to join the committee.
3. As my representative, you are to attend all committee meetings and activities where I am constrained to attend due to conflicting official appointment. You are also my official liaison to the committee.
4. Please keep record of all meetings and update me of committee decisions and inform our university's involvement in the activities of the committee especially those discussed in my absence.
5. For your information and compliance.

Cc: CRHRDC, Records, file