



Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao
ifsu2009@yahoo.com Tel/Fax: 0783051351

MEMORANDUM No. 51 - 2010

TO : **ALL DEANS, DIRECTORS, DIVISION/SECTION HEADS**
Main Campus

FROM : **SERAFIN L. NGOHAYON, Ph.D.**
President
This University

SUBJECT : Attendance to the Orientation on the Performance Management System
Office Performance Evaluation System (PMS-OPES), Citizen's Charter and
CSC Updates

DATE : July 23, 2010

The Civil Service Commission, Ifugao Field Office shall be assisting us in the installation of the PMS-OPES in our University. In line with this, Atty Allyson M. Locano, Director II, CSC, shall be assisting us in a series of meetings until the system is in place. This shall commence with the re-orientation on the PMS-OPES which shall be held on July 26, 2010 at 8am to 5pm at the Center for Foreign and Japan Studies. The re-orientation shall include a discussion about the Citizen's Charter and some CSC updates.

With the end view of a speedy and efficient accomplishment of this task, you are hereby directed to attend the Re-Orientation on July 26, 2010 and the succeeding meetings ahead.

The Department of Human Resources and Development in coordination with the Vice President for Administration and Finance and the Vice President for Academic and Related Affairs is hereby tasked to facilitate and ensure the success of this endeavor.

Your commitment is hereby enjoined.