

News file

**Republic of the Philippines
Ifugao State University
Nayon, Lamut, Ifugao**

MEMORANDUM No. 46 - 2010

**TO : DR. RICARDO ILDEFONSO
DR. NAPOLEON TAGUILING
MR. FLORENCIO DIMOG
MR. ANDRES GARCIA
All Campus Directors**

**ATTENTION: DIRECTORS/ COORDINATORS OF THE STUDENT
SERVICES ANDS DEVELOPMENT**

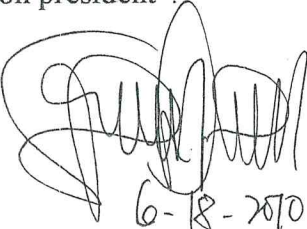
FROM : DR. SERAFIN L. NGOHAYON
University President

**SUBJECT : Organization/Reorganization of the Campus Alumni, Faculty, and
Student Associations and the University wide Federation of Alumni,
Faculty and Student Associations.**

DATE : June 18, 2010

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1. Sec. 5.g,h,i of RA 9720 (IFSU Charter) stipulates that Presidents of the Federated Faculty, Student and Alumni Associations of the university are members of the Board of Regents (BOR). The Implementing Rules and Regulations (IRR) of said law approved by the Board on June 17, 2010, clarified that before sitting as the representative of the Federated Faculty, Students and Alumni Associations in the Board, the elected Federation Presidents shall present to the Board a copy of their (a) Constitution and By Laws as a Federated Association, (b) Minutes of Meeting where they were elected as the Federation President, and (c) Oath of Office Showing their formal assumption of office.
 2. The inclusion of the aforementioned representatives to the BOR is in recognition of the important role that said groups of stakeholders play in the development of the university. This is in consonance with the 5-year Development Plan where said stakeholders' contributions were identified as vital in the attainment of the vision, mission, goals and objectives of the university.
 3. It is an inherent duty of management to facilitate the proper organization or reorganization of the aforementioned associations from the campus to the university levels as they are important partners in its development efforts.

4. Thus, you are hereby tasked to do the following:
 - a. Inform, encourage and assist all concerned faculty members, students and alumni to formally organize/reorganize their own association in your respective campus.
 - b. Ascertain the compliance of processes and procedures in the formation or reorganization of association/s in your respective campus by providing them any assistance possible for them to come up with their Constitution and By Laws, Election of Officers and Oath of Office of newly elected officials.
 - c. Nurture your campus partnership with the newly organized associations and their set of officers for the mutual attainment of our objectives for the development of your campus/ our university.
 - d. Encourage and support the new set of officers in attending the meeting to be called for in the Main Campus for said organizations to federate and form their respective federation associations by reminding them to bring along with them the documents stated in **item b** above.
5. The Director for Student Services and Development of the Main Campus in tandem with the Campus Director of the Main Campus is hereby tasked to facilitate the conduct of the federation reorganization and election of officers.
6. In order to ensure the presence of representations from the aforementioned stakeholders in the next Board of Regents meeting, the following timeline/ deadlines shall be followed:
 1. Reorganization of Campus Faculty, Alumni, and Student Associations
On or before July 30, 2010. Venue – Respective Campuses
 2. Organization and Election of Officers of the Federated Associations
On or before August 10, 2010. Venue – IFSU Main Campus
7. Campuses with existing organizations with set of officers and constitution and by laws need not to reorganize again provided the term of office of the new set of officers has duration of not less than one (1) year.
8. As a preemptive measure for any future misunderstanding and as a way to reconcile the provisions under R.A. 9720 and its IRR and the Revised IRR of R.A. 8292 on the composition of the Governing Board of the university, it is recommended that a clarificatory provisions be provided in the Constitution and By-Laws of all federation to read as; “Only active associations shall have the right to participate in the federation. An active association refers to an association which is equipped with a duly ratified Constitution and By-Laws, Conducts assembly meeting/s, and elects its own officers in accordance to its Constitution and By-Laws. In case where there is **only two** active association present during the time of a duly communicated (with proof of receipt or acknowledgement) scheduled federation meeting, by reason of either the deactivation of other associations or unreasonable absence of other active association/s, the associations present may continue to federate and elect its officers or in cases where there is **only one** association present, said association shall have the right to represent their stakeholder (faculty, student, alumni) in the BOR in lieu of the federation president”.
9. For your compliance.



6-18-2010