

File

Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

MEMORANDUM NO. 43 s. 2010

TO : DR. RICARDO ILDEFONSO
Campus Director, IFSU Potia Campus .

MR. NOEL BALLITOC
Chief Security Officer

ALL SECURITY GUARDS
IFSU-OPHIL Eye Center
This University

FROM : SERAFIN LINGOHAYON, PhD
President

**SUBJECT : Change of Supervision and Control Over All Security Guards at
the IFSU-OPHIL Eye Center**

DATE : May 22, 2010

Effective May 24, 2010, the supervision and control over all Security Guards posted at the IFSU-OPHIL Eye Center shall be under the Campus Director of IFSU Potia Campus.

However, the three (3) guards at the IFSU-OPHIL Eye Center shall pay the amount of P1,775 each to Mr. Noel Ballitoc, the Chief Security Guard, whom they have agreed to order 3 sets of security guard uniforms in their behalf.

For your information and commitment.