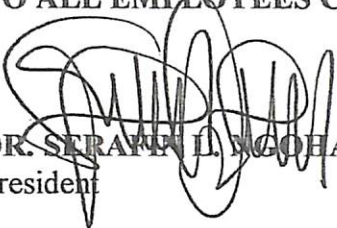


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Republic of the Philippines
IFUGAO STATE UNIVERSITY
Nayon, Lamut, Ifugao

Memorandum No. 41-10

TO : TO ALL EMPLOYEES CONCERNED

FROM: 
DR. SERAPH L. NCOHAYON
President

SUBJECT: ADHOC Working Committee for the hosting of TOSP-CAR Formation Program

Date: May 6, 2010

I am proud to inform you that the TOSP – CAR Executive Committee has chosen our humble university as this year's host and venue of a series of activities in relation to the on-going Search for Ten Outstanding Students of the Philippines – Region CAR on May 17 – 20, 2010.

In relation thereto, the following are hereby tasked to form an Ad-Hoc Working Committee, to wit:

Chairman	-	Mrs. Jeng jeng M. Bolintao, TOSP-CAR 2005
Members	-	Mrs. Carmen Baguilat – Accommodation
	-	Mrs. Teresita Culhi – Food
	-	Ms. Regina Guimpatan - Community Outreach
	-	Ms. Emily Sungduan – Decoration
	-	Mr. Jeremy Gawongna – Documentation
	-	Mr. Efren Galera - Venue, Lights and Sounds
	-	Mr. Jeremias Balajo, TOSP-CAR 2009 – Facilitator
	-	Ms. Kimmy Faye Maddul, TOSP-CAR 2009 – Facilitator

The committee is hereby tasked to do the following:

- a. Coordinate with the TOSP-CAR for the arrangements and conduct of the leadership formation activities in IFSU;
- b. Set the venue, decoration, sounds, lights, foods and accommodation of participants and facilitators;
- c. Prepare the program in coordination with the TOSP-CAR Executive Committee; and
- d. Update the undersigned of the progress and preparation regularly.

For the information and commitment of all concerned.