



IFUGAO STATE UNIVERSITY

NAYON, LAMUT, IFUGAO

for Academic Centers of Excellence

NOTICE OF VACANT POSITIONS

| POSITION TITLE | ITEM NUMBER | SG | QUALIFICATION | | | | REMARKS |
|------------------------------------|--|------|--|---|---------------|---------------|---|
| | | | Education | Eligibility | Training | Experience | |
| Administrative Aide III (Clerk I) | ADA3-2-2015; ADA3-3-2015; ADA3-4-2015; ADA3-5-2015 | 3/1 | Completion of two years studies in College | CS Sub Professional/1st Level Eligibility | None required | None required | - to be assigned at IFSU Hapao Campus, Aginaldo Campus, VPAA Office and Administrative/Legal Department |
| Administrative Aide III (Driver I) | ADA3-6-2015 | 3/1 | Elementary School Graduate | Driver's License (MC 11, s.96-Cat II) | None required | None required | - to be assigned at General Services Department |
| Administrative Officer I | ADOF1-2-2015 | 10/1 | Bachelor's Degree | CS Professional/2nd Level Eligibility | None required | None required | - to be assigned at IFSU Tinoc Campus |

Deadline for submission of the following documents will be on March 4, 2016

1. Application letter (addressed to Dr. SERAFIN L. NGOHAYON, University President)
2. Personal Data Sheet (CSC Form No.12)
3. Transcript of Records (complete from Bachelor's Degree)
4. Certificate of Eligibility, Board Rating and Valid License
5. Certificates of Trainings/Seminars/Conferences, etc.
6. Service Record/Certificate of Employment issued by the HRMO/ authorized personnel
7. Other relevant documents

Documents/applications submitted after the deadline shall no longer be entertained for this purpose. For inquiries, you may visit the IFSU HRD Office at Nayon, Lamut, Ifugao.

Prepared by:

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AO II

Certified Correct:

DOMINGA G. LUNAG
AO V/HRMO III

Approved:

SERAFIN L. NGOHAYON, PhD
University President

Date of Publication: _____



IFUGAO STATE UNIVERSITY

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NOTICE OF VACANT POSITIONS

Ifugao State University **MAIN CAMPUS** is open for hiring of **INSTRUCTOR I** Positions, SG 12/1, on **PERMANENT STATUS** with the following specializations:

1 Physics

2 Criminology

1 IT

1 Tourism

1 BEE

1 Home Tech (Foods/Nutrition)

1 Agriculture (Crop Science)

** Applicants must be with Masters /Doctorate Degree vertical to their BS Degree*

Submit the following documents to the IFSU HRD Office, Main Campus, Nayon, Lamut, Ifugao on or before March 4, 2016:

1. Application letter addressed to
DR. SERAFIN L. NGOHAYON, University President
2. Personal Data Sheet (CSC Form No. 12)
3. Transcript of Records (complete from Bachelor's Degree), Diploma
4. Certificate of Eligibility, Board Rating and Valid License
5. Certificates of Trainings/Seminars/Conferences, etc.
6. Service Record/Certificate of Employment issued by the
HRMO/authorized personnel
7. Other relevant documents

Documents/applications submitted after the deadline shall no longer be entertained for this purpose. For inquiries, you may visit the HRD Office or call/txt 09173167827.


SERAFIN L. NGOHAYON, PhD
University President



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NOTICE OF VACANT POSITIONS


Ifugao State University MAIN CAMPUS is open for hiring of ASSISTANT PROFESSOR II Position, SG 16/1, on PERMANENT STATUS with Development Communication as its specialization.

- Applicants must be with Masters /Doctorate Degree vertical to their BS Degree*
- Must have a CCE rating of at least 97-105 points*
- Must have a QCE on Instruction/Teaching Effectiveness*

Submit the following documents to the IFSU HRD Office, Main Campus, Navon, Lamut, Ifugao on or before March 4, 2016:

1. Application letter addressed to
DR. SERAFIN L. NGOHAYON, University President
2. Personal Data Sheet (CSC Form No. 12)
3. Transcript of Records (complete from Bachelor's Degree), Diploma
4. Certificate of Eligibility, Board Rating and Valid License
5. Certificates of Trainings/Seminars/Conferences, etc.
6. Service Record/Certificate of Employment issued by the
HRMO/authorized personnel
7. Other relevant documents

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SERAFIN L. NGOHAYON, PhD
University President



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NOTICE OF VACANT POSITIONS

Ifugao State University **POTIA CAMPUS** is open for hiring of **INSTRUCTOR I Positions, SG 12/1, on PERMANENT STATUS** with the following specializations:


- | | |
|--------------------------|--|
| 1 Social Science | 1 Agriculture (Soil Science) |
| 1 Preschool Ed | 1 Agriculture (Crop Protection/Pathology/Entomology) |
| 1 HRM | 1 Agriculture (major in Crop Science minor in Extension/RD) |
| 1 Natural Science | |

** Applicants must be with Masters /Doctorate Degree vertical to their BS Degree*

Submit the following documents to the IFSU HRD Office, Main Campus, Nayon, Lamut, Ifugao on or before March 4, 2016:

1. Application letter addressed to
DR. SERAFIN L. NGOHAYON, University President
2. Personal Data Sheet (CSC Form No. 12)
3. Transcript of Records (complete from Bachelor's Degree), Diploma
4. Certificate of Eligibility, Board Rating and Valid License
5. Certificates of Trainings/Seminars/Conferences, etc.
6. Service Record/Certificate of Employment issued by the
HRMO/authorized personnel
7. Other relevant documents

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SERAFIN L. NGOHAYON, PhD
University President



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NOTICE OF VACANT POSITIONS

Ifugao State University LAGAWE CAMPUS is open for hiring of INSTRUCTOR I Position, SG 12/1, on PERMANENT STATUS with Hotel and Restaurant Management as its specialization

**** Applicants must be with Masters /Doctorate Degree vertical to their BS Degree***

Submit the following documents to the IFSU HRD Office, Main Campus, Nayon, Lamut, Ifugao on or before March 4, 2016:

1. Application letter addressed to
DR. SERAFIN L. NGOHAYON, University President
2. Personal Data Sheet (CSC Form No. 12)
3. Transcript of Records (complete from Bachelor's Degree), Diploma
4. Certificate of Eligibility, Board Rating and Valid License
5. Certificates of Trainings/Seminars/Conferences, etc.
6. Service Record/Certificate of Employment issued by the
HRMO/authorized personnel
7. Other relevant documents

Documents/applications submitted after the deadline shall no longer be entertained for this purpose. For inquiries, you may visit the HRD Office or call/txt 09173167827.


SERAFIN L. NGOHAYON, PhD
University President